

May 15, 2020

To the Creditors of South Coast Fibre Inc.

Dear Sirs/Mesdames:

Re: In the Matter of the Bankruptcy of South Coast Fibre Inc.

Please be advised that South Coast Fibre Inc. (the "Company") filed an assignment in bankruptcy and McEown and Associates Ltd. was appointed as Trustee.

Please find enclosed the Creditor Package with the following documents for your review:

1. Notice of Bankruptcy and First Meeting of Creditors (Form 68)
2. Certificate of Appointment
3. Statement of Affairs (Summary) and List of Creditors
4. Proof of Claim, Proxy and Instructions

Due to the COVID-19 pandemic, the Meeting of Creditors will be held via telephone conference and we advise the creditors of the meeting schedule as follows:

Location and Date of Meeting of Creditors

Date and Time: **Tuesday, June 2, 2020 at 2:00 p.m.**
Place: Meeting to be conducted via telephone conference call
Conference Call-in Number: Toll Free Canada & USA: 1-877-385-4099
Vancouver: 604-899-2339
Access Code: 1810487

To be entitled to vote the Trustee must receive your proof of claim by 4:00 p.m. (Vancouver Time) on Monday, June 1, 2020. Please send your proof of claim and proxy via mail, email (gs@mceownassociates.ca) or facsimile (604-588-8021) to the Trustee **by 4:00 p.m. (Vancouver Time) on Monday, June 1, 2020.**

Please refer to the enclosed protocol for the First Meeting of Creditors of the bankruptcy of South Coast Fibre Inc.

Should you have any questions please contact Marianne Ting at (604) 558-8011 or mt@mceownassociates.ca.

Yours very truly,

McEown and Associates Ltd.

Trustee in the Matter of the Bankruptcy of
South Coast Fibre Inc.

Per: John McEown, CPA, CA, CIRP, LIT

**In the Matter of the Bankruptcy of
South Coast Fibre Inc.**

Protocol for the First Meeting of Creditors

The First Meeting of Creditors for the above-captioned matter is being held by telephone conference call in order to continue to promote and maintain the physical/social distancing during this unprecedented period of the COVID-19 pandemic. The following protocol will be adopted to facilitate a First Meeting of Creditors:

PRE-MEETING REQUIREMENTS – DEADLINE TO SUBMIT PROOFS OF CLAIM

- For the purposes of voting at the First Meeting of Creditors, the Trustee must receive the completed Proof of Claim **by 4:00 p.m. (Vancouver Time) on Monday, June 1, 2020.**
- For the purposes of voting at the First Meeting of Creditors, the Trustee must receive the completed Proxy **by 4:00 p.m. (Vancouver Time) on Monday, June 1, 2020.**
- Based on the email provided on the proof of claim the Trustee will provide the creditor with:
 - A copy of the Trustee's preliminary report on the administration of the estate of South Coast Fibre Inc.
 - Status of claim – admitted, incomplete, or contested for voting purpose
- Proofs of Claim and Proxy received after the cut-off cannot be assured to be recorded for the purpose of the meeting. However, the creditor will be entitled to participate in all future proceedings involving the above-captioned estate.

CONDUCT AT MEETING & REGISTRATION

- Registration & Attendance – the Trustee will open the line 10 minutes before the appointed meeting time for registration and attendance. Creditors participating in the meeting are encouraged to call in early in order for the registration process to be completed in a timely manner and to avoid a delay in commencing the calling to order of the First Meeting of Creditors.

To be entitled to vote the Trustee must receive your proof of claim by 4:00 p.m. (Vancouver Time) on Monday, June 1, 2020. Please send your proof of claim and proxy via mail, email (gs@mceownassociates.ca) or facsimile (604-588-8021) to the Trustee **by 4:00 p.m. (Vancouver Time) on Monday, June 1, 2020.**

Should you have any questions please contact Marianne Ting at (604) 558-8011 or mt@mceownassociates.ca.

District of: British Columbia
Division No. 03 - Vancouver
Court No.
Estate No. 11-2644926

FORM 68
Notice of Bankruptcy, First Meeting of Creditors
(Subsection 102(1) of the Act)

Original Amended

In the matter of the bankruptcy of
SOUTH COAST FIBRE INC.

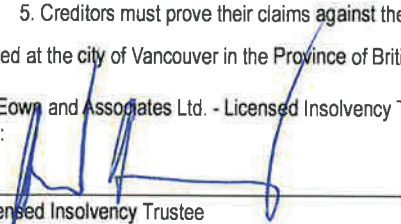
Take notice that:

1. SOUTH COAST FIBRE INC. filed (or was deemed to have filed) an assignment (or a bankruptcy order was made against SOUTH COAST FIBRE INC.) on the 13th day of May 2020 and the undersigned, McEown and Associates Ltd., was appointed as trustee of the estate of the bankrupt by the official receiver (or the Court); subject to affirmation by the creditors of the trustee's appointment or substitution of another trustee by the creditors.
2. The first meeting of creditors of the bankrupt will be held on the 2nd day of June 2020 at 2:00 PM. The Meeting is to be conducted via conference call.
3. To be entitled to vote at the meeting, a creditor must file with the trustee, before the meeting, a proof of claim and, where necessary, a proxy.
4. Enclosed with this notice are a proof of claim form, proxy form and list of creditors with claims amounting to \$25 or more showing the amounts of their claims.
5. Creditors must prove their claims against the estate of the bankrupt to share in any distribution of the proceeds realized from the estate.

Dated at the city of Vancouver in the Province of British Columbia, this 15th day of May 2020.

McEown and Associates Ltd. - Licensed Insolvency Trustee

Per:



Licensed Insolvency Trustee
1140 - 800 West Pender Street
Vancouver BC V6C 2V6
Phone: (604) 558-8020 Fax: (604) 558-8021



Industry Canada
Office of the Superintendent
of Bankruptcy Canada

Industrie Canada
Bureau du surintendant
des faillites Canada

District of: British Columbia
Division No.: 03 - Vancouver
Court No.: 11-2644926
Estate No.: 11-2644926

In the Matter of the Bankruptcy of:

SOUTH COAST FIBRE INC.

Debtor

MCEOWN AND ASSOCIATES LTD.

Licensed Insolvency Trustee

Ordinary Administration

Date and time of bankruptcy:	May 13, 2020, 07:52	Security:	\$0.00
Date of trustee appointment:	May 13, 2020		
Meeting of creditors:	June 02, 2020, 14:00 Meeting to be conducted via telephone 1140-800 West Pender St. Vancouver, British Columbia Canada,		
Chair:	Trustee		

CERTIFICATE OF APPOINTMENT - Section 49 of the Act, Rule 85

I, the undersigned, official receiver in and for this bankruptcy district, do hereby certify that:

- the aforementioned debtor filed an assignment under section 49 of the *Bankruptcy and Insolvency Act*;
- the aforementioned trustee was duly appointed trustee of the estate of the debtor.

The said trustee is required:

- to provide to me, without delay, security in the aforementioned amount;
- to send to all creditors, within five days after the date of the trustee's appointment, a notice of the bankruptcy; and
- when applicable, to call in the prescribed manner a first meeting of creditors, to be held at the aforementioned time and place or at any other time and place that may be later requested by the official receiver.

Date: May 13, 2020, 10:58

E-File/Dépôt Electronique

Official Receiver

300 Georgia Street W, Suite 2000, Vancouver, British Columbia, Canada, V6B6E1, (877)376-9902

Canada

District of: British Columbia
 Division No. 03 - Vancouver
 Court No.
 Estate No.

Original Amended

- Form 78 -
 Statement of Affairs (Business Bankruptcy) made by an entity
 (Subsection 49(2) and Paragraph 158(d) of the Act / Subsections 50(2) and 62(1) of the Act)
 In the matter of the bankruptcy of
 SOUTH COAST FIBRE INC.

To the bankrupt:
 You are required to carefully and accurately complete this form and the applicable attachments showing the state of your affairs on the date of the bankruptcy, on the 4th day of May 2020. When completed, this form and the applicable attachments will constitute the Statement of Affairs and must be verified by oath or solemn declaration.

LIABILITIES (as stated and estimated by the officer)	ASSETS (as stated and estimated by the officer)																																																																				
<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">1. Unsecured creditors as per list "A"</td> <td style="text-align: right; border-bottom: 1px solid black;">676,699.80</td> </tr> <tr> <td>Balance of secured claims as per list "B"</td> <td style="text-align: right; border-bottom: 1px solid black;">106,038.82</td> </tr> <tr> <td>Total unsecured creditors</td> <td style="text-align: right; border-bottom: 1px solid black;">782,738.62</td> </tr> <tr> <td>2. Secured creditors as per list "B"</td> <td style="text-align: right; border-bottom: 1px solid black;">109,549.00</td> </tr> <tr> <td>3. Preferred creditors as per list "C"</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>4. Contingent, trust claims or other liabilities as per list "D" estimated to be reclaimable for</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>Total liabilities</td> <td style="text-align: right; border-bottom: 1px solid black;">892,287.62</td> </tr> <tr> <td>Surplus</td> <td style="text-align: right; border-bottom: 1px solid black;">NIL</td> </tr> </table>	1. Unsecured creditors as per list "A"	676,699.80	Balance of secured claims as per list "B"	106,038.82	Total unsecured creditors	782,738.62	2. Secured creditors as per list "B"	109,549.00	3. Preferred creditors as per list "C"	0.00	4. Contingent, trust claims or other liabilities as per list "D" estimated to be reclaimable for	0.00	Total liabilities	892,287.62	Surplus	NIL	<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">1. Inventory</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>2. Trade fixtures, etc.</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>3. Accounts receivable and other receivables, as per list "E"</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Good</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Doubtful</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Bad</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Estimated to produce</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>4. Bills of exchange, promissory note, etc., as per list "F"</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>5. 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Interests under wills</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>14. Vehicles</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>15. Other property, as per list "H"</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td>If bankrupt is a corporation, add:</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Amount of subscribed capital</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Amount paid on capital</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Balance subscribed and unpaid</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 20px;">Estimated to produce</td> <td style="text-align: right; border-bottom: 1px solid black;">0.00</td> </tr> <tr> <td style="padding-left: 40px;">Total assets</td> <td style="text-align: right; border-bottom: 1px solid black;">109,549.00</td> </tr> <tr> <td style="padding-left: 40px;">Deficiency</td> <td style="text-align: right; border-bottom: 1px solid black;">782,738.62</td> </tr> </table>	1. Inventory	0.00	2. Trade fixtures, etc.	0.00	3. Accounts receivable and other receivables, as per list "E"		Good	0.00	Doubtful	0.00	Bad	0.00	Estimated to produce	0.00	4. Bills of exchange, promissory note, etc., as per list "F"	0.00	5. Deposits in financial institutions	0.00	6. Cash	59,549.00	7. Livestock	0.00	8. Machinery, equipment and plant	50,000.00	9. Real property or immovable as per list "G"	0.00	10. Furniture	0.00	11. RRSPs, RRIFs, life insurance, etc.	0.00	12. Securities (shares, bonds, debentures, etc.)	0.00	13. Interests under wills	0.00	14. Vehicles	0.00	15. Other property, as per list "H"	0.00	If bankrupt is a corporation, add:		Amount of subscribed capital	0.00	Amount paid on capital	0.00	Balance subscribed and unpaid	0.00	Estimated to produce	0.00	Total assets	109,549.00	Deficiency	782,738.62
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I, John Ronald Service, of the city of Roberts Creek in the Province of British Columbia, do swear (or solemnly declare) that this statement and the attached lists are to the best of my knowledge, a full, true and complete statement of my affairs on the 8th day of May, 2020 and fully disclose all property of every description that is in my possession or that may devolve on me in accordance with the Act.

SWORN (or SOLEMNLY DECLARED)
 before me at the city of Gibsons in the Province of British Columbia, on this 4th day of May 2020.



 John Ronald Service

MARK E.R. WENTZELL
 A Commissioner for Taking Affidavits
 for British Columbia
 1600-333 Seymour Street, Vancouver, BC V6B 0A4
 Expires: April 30, 2022

Creditor Mailing List

In the matter of the bankruptcy of
SOUTH COAST FIBRE INC.

Creditor Type	Name	Attention	Address	Claim \$
Secured	Grant Thornton Limited In its capacity as Administrator of the Estate of John Alexander Gibb	Phil McCourt	Assignment of AB Edie Equities Suite 1600 - 333 Seymour St. Vancouver BC V6B 0A4 Philip.McCourt@ca.gt.com	109,549.00
Unsecured	603212 B.C. Ltd. (Dennis Bellavance)		1845 Robinson Road Campbell River BC V9W 4R5	60,140.97
	Caterpillar Financial Services Limited		Acct # 28922 Invoice # 3319480 3457 Superior Court Oakville ON L6L 0C4	17,290.80
	Caterpillar Financial Services Limited		Acct # 28922 Invoice # 3320838 PO Box 9900, Stn A Toronto ON M5W 2J2	4,245.50
	Caterpillar Financial Services Limited		Acct # 28922 Invoice # 3319481 PO Box 9900, Stn A Toronto ON M5W 2J2	339.88
	Cheam Industries Ltd.		Invoice # 5262 PO 655 Harrison Hot Springs BC V0M 1K0	980.00
	CRA - Tax - Pacific		138766720 RC0001 Surrey National Verification and Collection Centre 9755 King George Blvd Surrey BC V3T 5E1 Fax: (866) 219-0311 cra-arc_tax-fisc_ins_t-f_g@cra-arc.gc.ca	62,210.00
	CRA - Tax - Pacific		138766720 RT0001 Surrey National Verification and Collection Centre 9755 King George Blvd Surrey BC V3T 5E1 Fax: (866) 219-0311 cra-arc_tax-fisc_ins_t-f_g@cra-arc.gc.ca	110,299.67
	ELRUS Aggregate Systems		BP0003681 4409 Glenmore Trail SE Calgary AB T2C 2R8	40,407.90
	Gibsons Fasteners Ltd.		670 Industrial Way Gibsons BC V0N 1V7	2,020.64
	Grant Thornton Limited In its capacity as Administrator of the Estate of John Alexander Gibb	Phil McCourt	Assignment of AB Edie Equities Suite 1600 - 333 Seymour St. Vancouver BC V6B 0A4 Philip.McCourt@ca.gt.com	106,038.82
	Grant Thornton Limited In its capacity as Administrator of the Estate of John Alexander Gibb	Phil McCourt	Suite 1600 - 333 Seymour St. Vancouver BC V6B 0A4 Philip.McCourt@ca.gt.com	314,676.00
	HL Enterprises Inc.		12680 1060 Venture Way Gibsons BC V0N 1V7	1,123.25
	ICBC Insurance Corporation of British Columbia		142 - 151 West Esplanade North Vancouver BC V7M 3H9	602.00
	Inland Kenworth		78412 2365 Northfield Road Nanaimo BC V9S 3C3	285.01
	J.R. Electronics		33397 Heather Av. Mission BC V2V 4W5	222.14

Creditor Mailing List

In the matter of the bankruptcy of
SOUTH COAST FIBRE INC.

Creditor Type	Name	Attention	Address	Claim \$
Unsecured	James Mandick Law Corp		File # 4090 Box 16 Sechelt BC V0N 3A0	2,020.68
	Moira McPhedran		c/o Rowe. J. Wayne Law Office 758 School Rd. PO Box 1880 Gibsons BC V0N 1V0	
	Moira McPhedran		39 - 622 Farnham Road Gibsons BC V0N 1V8	54,855.91
	Praxairs		PO BOX 2531 Calgary AB T2P 0S6	718.89
	Sage Business Care		PO BOX 4283 Toronto OB M5W 5W6	1,107.68
	Simonds Canada Ltd.		02 19781702 PO Box 9200 Stn Terminal Vancouver BC V6B 6E7	1,413.59
	Thomas N. Holmes Inc. (formerly Ocean Breeze Accounting Inc.)		6500 Wildflower Place Sechelt BC V0N 3A8 tom.jen.holmes@gmail.com	1,065.44
	Wainbee Ltd.		132549 Unit 100 - 19288 22nd Ave Surrey BC V3Z 3S6	506.10
	Waste Management		5920 Sechelt Inlet Rd Sechelt BC V0N 3A0	167.75

FORM 31
Proof of Claim

(Section 50.1, Subsections 65.2(4), 81.2(1), 81.3(8), 81.4(8), 81.5, 81.6, 102(2), 124(2), 128(1),
and Paragraphs 51(1)(e) and 66.14(b) of the Act)

All notices or correspondence regarding this claim must be forwarded to the following address:

In the Matter of the Bankruptcy (or Proposal, or Receivership) of _____
(Name of debtor) of _____ (city and province)
and the claim of _____, creditor.

I, _____ (name of creditor or representative of the creditor), of
_____ (city and province), do hereby certify:

1. That I am a creditor of the above-named debtor (or that I am _____
(state position or title) of _____ (name of creditor or representative of the creditor)).

2. That I have knowledge of all the circumstances connected with the claim referred to below.

3. That the debtor was, at the date of bankruptcy (or the date of the receivership, or in the case of a proposal, the
date of the notice of intention or of the proposal, if no notice of intention was filed), namely the ____ day
of _____, 20____, and still is, indebted to the creditor in the sum of \$ _____, as specified in the
statement of account (or affidavit) attached and marked Schedule "A", after deducting any counterclaims to
which the debtor is entitled. **(The attached statement of account or affidavit must specify the vouchers or other
evidence in support of the claim.)**

4. (Check and complete appropriate category.)

() **A. UNSECURED CLAIM OF \$ _____**

(Other than a securities firm customer as contemplated by Section 262 of the Act)

That in respect of this debt, I do not hold any assets of the debtor as security and
(Check appropriate description)

() Regarding the amount of \$ _____, I claim a right to a priority under section 136 of the Act.

() Regarding the amount of \$ _____, I do not claim a right to a priority.

(Set out on an attached sheet details to support priority claim.)

() **B. CLAIM OF LESSOR FOR DISCLAIMER OF A LEASE \$ _____**

That I hereby make a claim under subsection 65.2(4) of the Act, particulars of which are as follows:
(Give full particulars of the claim, including the calculations upon which the claim is based.)

() **C. SECURED CLAIM OF \$ _____**

That in respect of this debt, I hold assets of the debtor valued at \$ _____ as security, particulars of
which are as follows:

(Give full particulars of the security, including the date on which the security was given and the value at
which you assess the security, and attach a copy of the security documents.)

() **D. CLAIM BY FARMER, FISHERMAN OR AQUACULTURIST OF \$ _____,**

That I hereby make a claim under subsection 81.2(1) of the Act for the unpaid amount of \$ _____,
(Attach a copy of sales agreement and delivery receipts.)

Form 31 - Continued

() **E. CLAIM BY WAGE EARNER OF \$ _____**

() That I hereby make a claim under subsection 81.3(8) of the Act in the amount of \$ _____,

() That I hereby make a claim under subsection 81.4(8) of the Act in the amount of \$ _____,

() **F. CLAIM BY EMPLOYEE FOR UNPAID AMOUNT REGARDING PENSION PLAN OF \$ _____.**

That I hereby make a claim under subsection 81.5 of the Act in the amount of \$ _____.

That I hereby make a claim under subsection 81.6 of the Act in the amount of \$ _____.

() **G. CLAIM AGAINST DIRECTOR \$ _____,**

(To be completed when a proposal provides for the compromise of claims against directors.)

That I hereby make a claim under subsection 50(13) of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

() **H. CLAIM OF A CUSTOMER OF A BANKRUPT SECURITIES FIRM \$ _____**

That I hereby make a claim as a customer for net equity as contemplated by section 262 of the Act, particulars of which are as follows:

(Give full particulars of the claim, including the calculations upon which the claim is based.)

5. That, to the best of my knowledge, I am (or the above-named creditor is) (or am not or is not) related to the debtor within the meaning of section 4 of the Act and have (or has) (or have not or has not) dealt with the debtor in a non-arm's-length manner.

6. That the following are the payments that I have received from, the credits that I have allowed to, and the transfers at undervalue within the meaning of subsection 2(1) of the Act that I have been privy to or a party to with the debtor within the three months (or, if the creditor and the debtor are related within the meaning of Section 4 of the Act or were not dealing with each other at arm's length, within the 12 months) immediately before the date of the initial bankruptcy event within the meaning of subsection 2(1) of the Act: *(Provide details of payments, credits and transfers at undervalue.)*

(Applicable only in the case of the bankruptcy of an individual.)

() I request that a copy of the report filed by the trustee regarding the bankrupt's application for discharge pursuant to subsection 170(1) of the Act be sent to the above address.

Dated at _____, this _____ day of _____, 20__.

Creditor

Witness

Phone Number: _____

Fax Number: _____

Email Address: _____

NOTE: If an affidavit is attached, it must have been made before a person qualified to take affidavits.

WARNINGS: A trustee may, pursuant to subsection 128(3) of the Act, redeem a security on payment to the secured creditor of the debt or the value of the security as assessed, in a proof of security, by the secured creditor. Subsection 201(1) of the Act provides severe penalties for making any false claim, proof, declaration or statement of account.

NOTE: If a copy of this Form is sent electronically by means such as email, the name and contact information of the sender, prescribed in Form 1.1, must be added at the end of the document.

**FORM 36
GENERAL PROXY**

(Where A Creditor is a Corporation, the Proxy Must be Completed and Signed in the Corporate Name)

IN THE MATTER OF THE BANKRUPTCY / PROPOSAL / RECEIVERSHIP OF:

(Name of Debtor)

WE, _____, of the City of _____ in the Province of
(Name of Corporation)

_____, a creditor in the above matter, hereby appoint

(Name of Proxy) of the _____
(City & Province)

to be our general proxy in the above matter except as to the receipt of dividends with / without power to appoint another general proxy in our place.

Dated at the City of _____, in the Province of _____ this _____ day of _____, 20__.

(Corporate Name)

(Signature of Witness)

(Address)

(Signature of Proxy Grantor)

INSTRUCTIONS FOR COMPLETING PROOFS OF CLAIM

This checklist is provided to assist you in preparing a proof of claim form, and where required, proxy form in a complete and accurate manner. Please specifically check each requirement. **CLAIMS NOT COMPLETED CORRECTLY IN EVERY RESPECT WILL BE RETURNED.**

GENERAL

- * The signature of a witness is required.
- * The claim must be signed personally by the **individual** completing this declaration.
- * Give the complete address where all notices or correspondence is to be forwarded.
- * The amount on the Statement of Account must correspond to the amount on the proof of claim.

PARAGRAPH (1)

- * The creditor must state full and complete legal name of company or firm.
- * If the individual completing the proof of claim is not the creditor himself, he must state his position or title.

PARAGRAPH (3)

- * **A detailed statement of account must be attached.** If the claim is for a guarantee, a copy of the guarantee must be attached.
- * The Schedule A or Statement of Account must be complete and detailed and must show the date, the number and the amount of all the invoices or charges, together with the date, the number and the amount of all credits or payments. A statement of account is **not** complete if it begins with an amount brought forward.

PARAGRAPH (4)

- * An unsecured creditor must strike out sub-paragraphs B, C, D and E.
- * A preferred creditor (as allowed by section 136 of the *Bankruptcy and Insolvency Act*) must strike out sub-paragraphs B, C, D and E and must complete sub-paragraph A by checking the appropriate description.
- * A secured creditor must strike out sub-paragraphs A, B, D and E and must complete sub-paragraph C and provide a certified true copy of the security instrument as registered.
- * A farmer, fisherman or aquaculturist must strike out sub-paragraphs A, B, C and E. A claim by a farmer, fisherman or aquaculturist must attach a copy of the sales agreement and delivery documents.

PARAGRAPH (5)

- * All claimants must indicate if he or she is related or not to the debtor, as defined in Section 4 of the *Bankruptcy and Insolvency Act*, by striking out "AM" or "AM NOT".

PARAGRAPH (6)

- * All claimants must attach a detailed list of all payments or credits received or granted, as follows:
 - (a) within the three (3) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are not related.
 - (b) within the twelve (12) months preceding the bankruptcy or the proposal, in the case where the claimant and the debtor are related.

Excerpt from the *Bankruptcy and Insolvency Act*

**PREFERRED CLAIMS
SECTION 136 (CONDENSED)**

ORDER OF DISTRIBUTION (Subject to secured creditors)

- (1) The cost of administration of the estate.
 - (a) The expenses and fees of the Trustee
 - (b) Legal costs of the estate
- (2) Wages, salaries and commissions for services rendered in the six months preceding the bankruptcy, to a maximum of \$2,000 per person, together with expenses of a traveling salesman incurred in this same period to a maximum of \$1,000.
- (3) Municipal taxes assessed within two years preceding the bankruptcy which do not constitute a charge on real property, restricted to the value of the bankrupt's interest in the property.
- (4) The Landlord for arrears of rent for a period of three months preceding the bankruptcy, and accelerated rent for a period not exceeding three months subsequent to the bankruptcy, if provision is made in the lease. The Landlord's preferred claim is limited to the proceeds from the sale of the assets on the premises under lease at the date of the bankruptcy and any payments made by the Trustee on account of accelerated rent shall be credited by the Landlord against the amount payable by the Trustee for occupation rent.
- (5) One solicitor's bill of costs, including sheriff's fees and land registration fees, shall be payable to the creditor who has first attached by way of garnishment or lodged with the sheriff an attachment, execution or other process against the property of the Bankrupt.
- (6) Claims resulting from injuries to employees of the Bankrupt to which the provision of Workers' Compensation Act do not apply, but only to the extent of monies received from persons or companies guaranteeing the Bankrupt against damages resulting from such injuries, such as liability insurance policies.

A creditor whose rights are restricted by this Section is entitled to rank as an unsecured creditor for any balance of his claim.